

## Session hours:

<b>Breakfast Club</b>	<b>7.30am – 8.00am</b>
<b>Morning session</b>	<b>8.15am – 1.00pm</b>
<b>Afternoon session</b>	<b>1.15pm – 6.00pm</b>
<b>Full day</b>	<b>8.15am – 6.00pm</b>
<b>Short day</b>	<b>8.15am – 3.30pm</b>

## Sessions & fees effective from 1st May 2019 – 31<sup>st</sup> March 2020

<b>Sessions:</b>	<b>0-2yrs</b>	<b>2-5yrs</b>
<b>Morning sessions x 4 8.15 – 1.00</b>	£670.83	£626.67
<b>Afternoon session x 4 1.15 – 6.00</b>	£625	£560
<b>Full Day x 2 8.15 – 6.00</b>	£532.50	£499.17
<b>Full Days x 3 8.15 – 6.00</b>	£798.75	£748.75
<b>Full Days x 4 8.15 – 6.00</b>	£1065	£998.33
<b>Short Day x 2 8.15 – 3.30</b>	£454.17	£414.17
<b>Short Day x 3 8.15 – 3.30</b>	£681.25	£621.25
<b>Short Day x 4 8.15 – 3.30</b>	£908.33	£828.33
<b>Full time per week 8.15 – 6.00</b>	£1246.25	£1162.92

**We are open from 7.30 a.m. for a limited amount of children only.**

<b>Sessions Inc. breakfast club:</b>	<b>0-2yrs</b>	<b>2-5yrs</b>
<b>7.30-5.15 x 2</b>	£542.50	£504.58
<b>7.30-5.15 x 3</b>	£813.75	£756.88
<b>7.30-6.00 x 2</b>	£577.08	£540.42
<b>7.30-6.00 x 3</b>	£865.63	£810.63
<b>7.30-1.00 x 4</b>	£760	£706.67
<b>7.30-3.30 x 2</b>	£500	£454.17
<b>F/time per week (7.30-5.15)</b>	£1271.25	£1176.46
<b>F/time per week ( 7.30-6)</b>	£1357.71	£1266.04

## Enrolment and fees

To reserve a nursery place for your child we ask for a registration fee of £50 and a completed registration form. We are not able to hold a space for your child unless both the registration fee of £50 and completed form are received.

Twelve weeks prior to the offered start date we will contact you to confirm details. A £200 deposit is required 6 weeks prior to start date, this is refunded following payment of your final invoice. A 5% sibling discount is applied when more than one child is registered.

Fees are payable monthly by standing order / vouchers at the beginning of the month in which they are due i.e. January fees are paid at the beginning of January. **Fees must be received by the 6th of each month.** If you are paying by voucher or Tax Free Childcare this also must be received by the 6<sup>th</sup> of the month otherwise they will be applied to the following month's fee.

The fees are calculated on a sessional monthly basis using our nursery management software. Your weekly fees are multiplied by 50 weeks (not 52 weeks which allows for when the nursery is closed between Christmas and New Year and the Bank Holidays) and then divided by 12 months. We are open 51 weeks a year and have to have a full complement of staff and maintain staff/child ratios at all times, we also employ extra staff to cover our own staff holidays and absences. Due to these high costs, I regret that we have to charge full fees for periods of absence including sickness and holidays.

Fees are normally reviewed annually with any changes being effective from 1st April. However we reserve the right to amend our fees at any time throughout the year should ever a need to arise, but undertake to give two month's notice of any changes.